



**MAJOR GAMES CANADA  
HEALTH SERVICES TEAM (HST) - CALL FOR APPLICATIONS  
WINTER YOUTH OLYMPIC GAMES GANGWON 2024**

Games	Winter Youth Olympic Games
<b>Host City</b>	Gangwon, South Korea
<b>Dates of the Games</b>	January 19-February 1, 2024
<b>Expected Travel Dates</b>	January 12 – February 3, 2024 (TBC)
<b>Franchise Holder (Organization responsible for Team Canada)</b>	Canadian Olympic Committee (COC)
<b>Positions Open</b>	Chief Medical Officer (1) Therapists (3) - physiotherapists and/or athletic therapists
<b>Details</b>	The COC is expecting an overall Team size of 130 members (approximately 90 Athletes, 40 staff including sport staff and Mission Team.)

**Time commitment & Requirements:**

- The HST must be prepared to travel a week before the Games opening and leave 2 days after the Games closing.
- A Games Preparation Seminar will be held in person in November or December. Attendance is mandatory – dates and format to be announced subsequently.
- All candidates may be subject to a screening process, including a police records check, prior to the confirmation of their selection.
- Candidates will be required to sign a Team Agreement and the OSIC's Universal Code of Conduct to Prevent and Address Maltreatment in Sport (UCCMS).

**Application process:**

The applications are managed by the Expert Groups. The Chief Medical Officer will be involved in the selection of the medical support team. Final selections are expected to be announced in August 2023. Therapists can apply online through the Canadian Application Portal at [apply-coc.smapply.io](https://apply-coc.smapply.io) until **May 19<sup>th</sup>, 2023**. If you used the portal before, you'll be prompted to pre-populate your application form with the information previously submitted upon starting your new application. Physicians must follow CASEM's applications process and deadline.

**Guidelines for selecting the HST:**

- In alignment with the IOC's Athlete Transition Program, **being an eligible former elite athletes will be considered an asset for selection**. A HST member selected through this program will attend extra mandatory activities. Full details and eligibility conditions can be found [here](#).
- Final number of practitioners selected on the team is determined following a review of the Sports HST allocations.

- Although previous games experience is an asset, medical staff selection will take a balanced approach in the view of developing games volunteers. Multiple Games experiences will not guarantee selection.
- While Major Games Canada and the COC will take into consideration the rankings of applicants by their Expert Groups, the HST selections will be made based on:
  1. The needs and requirements of the different sports, and the overall HST
  2. Appropriate balance of skill sets
  3. Equity & diversity
  4. Availability of health care services to the Canadian delegation in both official languages
  5. Team dynamics
  6. The limited number of accreditation available.

**Additional Information:**

- Please note that given the global circumstances related to COVID-19, the selection for the Games could eventually be suspended, delayed or cancelled. In the situation where the Games themselves would have to be cancelled, the selected professionals would not be given priority in future selections as compensation.
- The positions are voluntary; there is no salary or honorarium. All expenses for participation as a member of the Mission Team will be covered by the Canadian Olympic Committee.
- Complete job descriptions for each role will be provided before the Games. General descriptions of role and responsibilities can be found below.
- The COC encourages all interested participants to apply. Previous Multi-Sport Major Games experience is not mandatory. The ideal candidate will have experience working with youth sport and be committed to being a team player. Given the small team size, all Mission Team members will be expected to help out in a variety of functional areas.
- Bilingualism is considered an asset.

## **POSITION OVERVIEW – CHIEF MEDICAL OFFICER**

The Chief Medical Officer (CMO) will be responsible for managing the Health Services Team (HST) including all logistical issues (selection, scheduling, ordering, village clinic set up and planning, team related administration, etc.). They oversee all human resources allocations and management, assignments, training and scheduling. They coordinate the staffing and scheduling of the therapists at the venues and in the Health Centre and will manage the overall health care risk of the Canadian Team. This is in addition to acting as physician for the Canadian Youth Olympic Team.

### **SKILLS**

Superior project management and people management skills; excellent communicator; experienced at building and motivating teams; able to solve problems quickly and efficiently; sound judgment; multi-sport Games experience; CASEM diploma; bilingualism preferred (French and English).

### **REPORTS TO**

Pre-Games: Team Canada's National Chief Medical Officer of Health and Wellness (CMOHW)

At Games: Games Lead

### **RESPONSIBILITIES – CMO**

#### PRE-GAMES:

- Must be in good standing and duly authorized to practice as per their applicable Canadian College.
- Must ensure that their Canadian malpractice insurance is up to date, in force at all times during the Games, includes international coverage and covers them for the scope of all their practice at the Games.
- Required to attend the Mission Team Games Preparation Seminar and contribute to the development of the Health Services stream program as required.
- Selecting Expert Group (EG) nominated practitioners to HST, under the guidance of the COC.
- Meet Team Leaders and coaches as required and establish a positive relationship with each sport.
- Act as a mentor to the HST members.
- Inform all HST members and Team Leaders of any special Games-related health issues, risk, and requirements (immunization, environmental concerns, dietary concerns, etc.).
- Develop overall staffing schedule and sport assignments for all HST members.
- Ensure all HST members understand their scope of practice and role at Games.
- Provide appropriate information to the HST in advance of the Games, to help them best prepare for their role on-site.
- Instruct all HST members on the daily responsibilities with COC's EMR.
- Work with COC Mission Team members to coordinate the overall ground transportation needs of the HST, using host transportation systems whenever possible.
- In consultation with the COC, prepare the overall sport and Health Center assignments.
- Encourage open and honest communication between HST members.
- Facilitate team building amongst HST members and between the HST and overall COC Mission team.
- Establish a mechanism for practitioners to communicate with one another where more than one practitioner is treating a patient in order to design a coordinated treatment plan.
- Analyze the Host facilities and services and determine the appropriate amount and range of drugs and supplies to bring to the Games.

- Be familiar with the COC's crisis communications plan.
- Establish an emergency protocol in the case of a life-threatening situation.
- Organize a review process of the medications and supplements being used by the athletes to ensure no banned substances are being consumed.
- Be familiar with the IOC banned and restricted substance list.
- Work with Major Games Canada (MGC) to assist, where needed, with the procurement or donation of supplies.
- Work with MGC to coordinate logistics of the Games HST operations including equipment, supplies, drugs, etc.

#### AT GAMES/ONSITE:

- Develop and administer staffing schedule for Canadian health centre for all HST members.
- Set-up the HST operations/health centre.
- Facilitate open and honest communication between all HST members.
- Facilitate inter-professional team building amongst HST members and between the HST and overall COC Mission Team.
- Monitor inventory during the games to identify gaps and shortages.
- Instruct HST practitioners to use the COC's EMR.
- Act as a physician on the HST.

#### POST-GAMES:

- Prepare a final report within relevant scope of expertise for the Games with input from COC supervisors and participate in any debriefing meetings as requested by the COC.

## **RESPONSIBILITIES – THERAPISTS**

All selected practitioners are required to:

- Report to the Chief Medical Officer throughout the Games.
- Be in good standing and duly authorized to practice as per their applicable Canadian professional association.
- Ensure that their Canadian malpractice insurance is up to date and covers them for their scope of practice at the Games; they are responsible for actions taken in the provision of care while working with Team Canada in the context of the Games and will accept full responsibility for all their actions.
- Have a current First Responder certification.
- Only treat Canadian Team members (athletes and staff), and NOT any individuals from other countries or Canadians not on Team Canada.
- Provide health care support to the entire Canadian Team; this will include working at the Canadian Health Centre(s) and/or assignments to a variety of sports during the Games period.
- Comply with all pre-Games requirements to obtain a license to practice in the host country for the Games.
- Familiarize themselves with their assigned sport(s).
- Attend the Mission Team Games Preparation Seminar in Montreal or Toronto (in November or December, exact dates TBC).
- Stay until the end of the Games to support the overall health care operation and participate in the pack-up of the Canadian Health Centre.
- Wear the official Team clothing provided by the Canadian Olympic Committee (COC) while on duty at the Health Centre and during official COC functions.
- Stay in the accommodation provided by the COC which could be outside the Village.
- Utilize travel services provided by the COC.
- Attend Canadian HST meetings at Games, as determined by the CMO.