

MINUTES
CPA Leadership Division: Executive Meeting
May 9, 2016
7:00pm – 8:00pm EST

Attendees: Gabrielle Sadler, Sunny Ma, Joe Putos, Jean Robinson, Megan Hudson, Rachelle McDonald, Julie Gourlay, Joseph Guirguis, Anthony Teoli

Regrets: Swapnil Rege, Sandi Kossey, Kathy Davidson, Emma Plater, Jim Millard, Jason, Vaillancourt, Mabel Plourde-Doran, Brent Cuning, Katie Galotta, Phil Sheppard, Derek Cheung

- Introductions by Executive Members who are present

1. Review of Agenda

1.1. To add in discussions about Leadership Projects in association with OPA

2. Approval of Minutes

2.1. To include the details discussed regarding Leadership Project in collaboration with OPA, perhaps evolve into a certification series (Jean, Meghan moved forward motion to approve minutes from last meeting)

3. Treasurers Report

- 3.1. We now have 300 members (200 two years ago) x \$40/member = \$12,000 from membership; current balance = \$17,007.09; no cheques written for April, but some cheques already written to Joe
- 3.2. Meghan replaced Kayley as treasurer; only Chair and Treasurer can sign cheques
- 3.3. To send budget spreadsheet to executives, not on website
- 3.4. Exec members (8 positions) can claim expense for Congress – 100% for travel, 50% for accommodations

4. Congress 2016

- 4.1. Friday May 27, 2016, Leadership Division has a room (Leadership Lounge) from 9am to 5pm (we are not hosting an Eye Opener this year). We're hosting two sessions in collaboration with the CPA – 1) 10am-10:40am = one session for treasurers, then 2) 11am, Mike Brennan is doing a session on Strategic Planning, such as what it's useful for, what it is, what's a Smart Goal...etc; execs available to be present at the lounge: Joe, Gabrielle, Sunny
- 4.2. Friday May 27, 2016 night = unofficial exec dinner, around 6:30pm; all execs, resource reps, and student reps are welcome to attend
- 4.3. AGM is on Thursday night from 7pm-8pm; execs also encouraged to attend

5. Mentorship and Student Division Reps

- 5.1. Execs to take on mentees; will send out a list of assigned students

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5.2. Execs will find out more about each other exec's field, and we can cross-refer students to each other; students find it helpful with career planning

6. Other

6.1. **Vacant Executive Positions** – Jean, Swapnil and Sandi might be resigning this May; also need a chair elect; roles will be in constitution

6.2. **Leadership Projects with OPA** – at this year's OPA conference, OPA wanting to outline 5 different streams of leadership, e.g. trail-blazing, how PTs are showing leadership; possible ways to evolve include putting forth an education project; so far we have a three-pronged teleconference series, and the project will be to transform the teleconference series into a certification series; OPA can offer some platform e.g. registration; to be discussed more at the AGM at Congress this year.