

**MINUTES**  
**CPA Leadership Division: Executive Meeting**  
**December 13, 2013**  
**6:00 pm – 7:30 pm EAST**

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**Attendees:** Joe Putos, Carol Damp Lowery, Jean Robinson, Jérémie Breau  
**Regrets:** Swapnil Rege, Kathy Davidson, Kris Head, Megan Hudson

**1. Review of Agenda and Additions**

**MOTION** It was moved by Carol seconded by Jeremie and carried that:  
The Agenda be accepted.

**2. Minutes of the Meeting November 22, 2013**

**MOTION** It was moved by Jean, seconded by Carol and carried that:  
The minutes of November 22, 2013 be accepted as circulated.

**3. DRRC Update**

Jean provided a brief report. She received the evaluation spreadsheet that Joe sent her. There has been some new communication from Chet at CPA regarding Linked In. Details are not complete. The DRRC is interested in becoming involved in some manner with the Leadership's curriculum series on Emotional Intelligence. No other details available at this time.

**ACTION:** Jean will follow up with DRRC for more details and to report at the next Leadership teleconference.

**4. Treasurer's Report: *Lead Jérémie***

There is an issue at this time with the RBC account and the fact that cheques issued on the Leadership account have not yet appeared on the bank statements available on line. Jeremie is working with our contact at RBC, Khushnud Bukhari, to resolve the situation. It is not possible for a current balance to be obtained although the account will remain in the black.

***At this point telephone contact with Jeremie was lost and not recovered. He was travelling in a car on the way to Halifax. Quorum was lost at this time and so the meeting continued but no actions or decisions were made.***

**5. Chair's Report : *Lead Joe Assignments from previous meeting.***

Deferred

**6. New Brunswick Workshop Update: *Lead Carol***

Carol has sent a new budget to Swapnil for review. Carol to liaise with Swapnil for update on the workshop. They are waiting for more details as to what exactly is being requested of leadership from the New Brunswick group.

**7. Newsletter Fall/Winter Issue Update: *Lead Kris***

Newsletters are scheduled for January, February and then May.

**8. Communication: *Lead Kathy***

Deferred.

**9. Congress: *Lead Carol***

The submission for a jointly sponsored workshop by Private Practice and Leadership for Congress in Edmonton has been rejected by CPA. Discussion followed regarding the possibility of Leadership hosting a "suite" at Congress to "create a presence for Leadership" where informal discussions on various topics to be determined could be facilitated. It could also provide an opportunity for videotaping of members for the "Game Changer" concept that we have been looking to develop as part a regular feature of the website.

**10. Meeting Dates**

Next Meeting: TBD – Joe to send out a doodle poll

**Adjournment: Meeting was adjourned at 7:15pm**